



Agenda

Meeting: **Overview and Scrutiny Committee**
Date: **12 December 2017**
Time: **7.00 pm**
Place: **Council Chamber - Civic Centre, Folkestone**

To: **All members of the Overview and Scrutiny Committee**

The committee will consider the matters, listed below, at the date, time and place shown above. The meeting will be open to the press and public.

Members of the committee, who wish to have information on any matter arising on the agenda, which is not fully covered in these papers, are requested to give notice, prior to the meeting, to the Chairman or appropriate officer.

1. **Apologies for Absence**

2. **Declarations of Interest**

Members of the committee should declare any interests which fall under the following categories*:

- a) disclosable pecuniary interests (DPI);
- b) other significant interests (OSI);
- c) voluntary announcements of other interests.

3. **Minutes (Pages 5 - 10)**

To consider and approve, as a correct record, the minutes of the meeting held on 14 November 2017.

4. **Quarter 1 Performance Report 2017/18 (Pages 11 - 56)**

Report C/17/67 provides an update on the Council's performance for the first quarter of 2017/18, covering 1st April 2017 to 30th June 2017. The report enables the Council to assess progress against the approved performance indicators for each service area.

Queries about the agenda? Need a different format?

Contact Sue Lewis – Tel: 01303 853265
Email: committee@shepway.gov.uk or download from our website
www.shepway.gov.uk

This report includes the full list of performance indicators and key performance indicators that will be monitored during 2017/18 and reported to CMT and Members quarterly.

5. Transforming Shepway update

Presentation on the Transforming Shepway project proposal to change the way we operate – supporting members to deliver our corporate priorities, focusing on getting it right first time for our customers and investing in a workforce enabled by improved customer processes, training and technology.

6. Car Parking Review (Pages 57 - 70)

Report C/17/65 considers the use of the free parks and the current charging structure of car parking fees and permits. It puts forward proposals for car park charges and permits to be increased in some car parks and for the introduction of charges in three of the nine free car parks.

7. Community Infrastructure Levy (CIL) Annual Monitoring Report 2016/17 and minor amendments to Payment in Kind Policy (Pages 71 - 82)

Report C/17/64 The Council adopted a Community Infrastructure Levy (CIL) in August 2016, herein referred to as 'the levy'. This report provides a copy of the draft CIL Monitoring Report for 2016/17. In addition, minor changes are proposed to the CIL Payment in Kind Policy in order to clarify that the delivery of appropriate infrastructure can satisfy a charge arising from the levy.

8. Draft General Fund Budget 2018/19 (Pages 83 - 142)

Report C/17/69 sets out the Council's Draft General Fund budget for 2018/19.

9. Housing Revenue Account Revenue and Capital Original Budget 2018/19 (Pages 143 - 156)

Report C/17/68 sets out the Housing Revenue Account Revenue and Capital Budget for 2018/19 and proposes a decrease in rents and an increase in service charges for 2018/19.

*Explanations as to different levels of interest

(a) A member with a disclosable pecuniary interest (DPI) must declare the nature as well as the existence of any such interest and the agenda item(s) to which it relates must be stated. A member who declares a DPI in relation to any item must leave the meeting for that item (unless a relevant dispensation has been granted).

(b) A member with an other significant interest (OSI) under the local code of conduct relating to items on this agenda must declare the nature as well as the existence of any such interest and the agenda item(s) to which it relates must be stated. A member who declares an OSI in relation to any item will need to remove him/herself to the public gallery before the debate and not vote on that item (unless a relevant dispensation has been granted). However, prior to leaving, the member may address the meeting in the same way that a member of the public may do so.

(c) Members may make voluntary announcements of other interests which are not required to be disclosed under (a) and (b). These are announcements made for transparency reasons alone, such as:

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- membership of outside bodies that have made representations on agenda items, or
- where a member knows a person involved, but does not have a close association with that person, or
- where an item would affect the well-being of a member, relative, close associate, employer, etc. but not his/her financial position.

Voluntary announcements do not prevent the member from participating or voting on the relevant item